

Skipton Angling Association Safety Policy and arrangements

Policy Statement

Skipton Angling Association is committed to ensuring that it will do all that is reasonably practicable to prevent injury and damage to property. We will have due regard for protecting all other people who come into contact with the Associations activities.

When dealing with health and safety issues officials, members, and volunteers carrying out activities have a clear understanding of the need to operate within the context of this policy and arrangements.

Officials, members and volunteers involved in events or work parties will take all reasonable steps to safeguard all those taking part in activities and those who may be affected by them. Skipton Angling Association will co-operate with other organisations (landowners etc) to ensure risks are properly controlled.

Health and Safety Arrangements

Duty of Care

Skipton Angling Association requires that all people involved in organising activities, work parties and day to day management consider the consequences of their acts and omissions and ensure that those acts/or omissions do not give rise to a foreseeable risk of injury to any other person.

Risk Assessment

Skipton Angling Association will ensure that suitable risk assessments are carried out and the results of the assessments are implemented. The aim of risk assessment is to avoid harm and to promote the health, safety and welfare of all involved or who may be affected by an activity (work or leisure). As members of Skipton Angling Association, administrators and event organisers have not only a moral but also a legal responsibility to ensure that club activities and any organised events are as safe as practicably possible. Risk assessments will be carried out with a view of minimizing risk as well as reducing the likelihood of accidents happening; in the event of an accident it will also reduce the chance of serious injury or ill health.

Risk Assessment procedures require the Assessors to consider:

- **Hazards** – anything that has potential to cause harm.
- **Who** could be affected?
- **Measures** already in place – to avoid possible harm.
- **Risk** – the likelihood that something could happen, on a scale of ‘high’, ‘medium’, ‘low.’
- **Further** actions – what more can be reasonably done to reduce the likelihood of an accident happening.

The Risk Assessment document will be completed and signed by the responsible person(s), key actions will be conveyed (where appropriate read and understood) to all participating so that they know and understand what is expected of them.

Key Responsibilities Person in charge (Chairman)

- Ensure this policy is adhered to.
- Ensure Risk Assessments have been carried out.
- Brief other officials/participants on all matters relating to organizational activities especially risk management and allocation of equipment and resources

Officials and Organisers

Club officials, administrators and/or organisers (persons in charge of a work activity or events) are primarily responsible for ensuring safety is properly managed. He/she has the responsibility to undertake all measures available to ensure the safety and well-being of all persons taking part in an activity/event and those who could be affected by the event. The success of an activity/event depends on effective management. The event organiser must ensure that there is effective:

- Planning
- Delegation
- Resources allocation (people and equipment)
- Decision making
- Clear (and effective) communication

Responsibility of volunteers

- Turn up at the venue in sufficient time to prepare for the event/activity.
- Attend briefing (and debriefing)
- Carry out allocated duties in a professional manner.

First Aid & Incident reporting

First Aid

All responsible persons must have attended basic first aid instruction.

Incident reporting procedure

In the event of an incident or accident involving personal injury the following procedures must be followed:

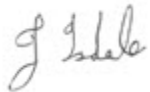
All injuries other than minor cuts and abrasions should be reported as soon as possible following the injury to the general secretary. The injured person should, where possible, include photographs of the area the accident took place and give as much information as possible on the circumstances leading to the injury.

If the severity of the injury requires medical attention then this should be sought as quickly as possible and details submitted to the general secretary.

Review date 25/2/24

Next review due 25/2/26

Review by J. Isdale

A handwritten signature in cursive script, appearing to read 'J. Isdale', is written below the printed name.